

CONCLUSION

N.J.A.C. 4A:4-2.3(b) provides that applicants shall meet all requirements specified in the open competitive examination announcement by the closing date.

The announcement for the subject examination noted that applicants must upload a copy of the certificate and the proof of course completion with the application or be found to be ineligible. The appellant provided a copy of EMT-B certification, and provided other attachments, but the required courses were not included in that information. Nevertheless, the appellant provided the required certification on appeal. Accordingly, she should be admitted to the subject examination and her name should be added to the list for prospective employment opportunities only. For any future positions in which she might be interested, the appellant is cautioned that she should complete her application and provide all requested information, regardless of whether that information had been submitted to her employer.

ORDER

Therefore, it is ordered that this appeal be granted, and the appellant be admitted to the examination for Emergency Medical Technician/Hazardous Materials Responder (C0812W), Union County for prospective employment opportunities only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 6th DAY OF MARCH, 2019



Deirdré L. Webster Cobb
Chairperson
Civil Service Commission

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